

## Employment & Career Information at Huntsville Public Library

The library has a number of resources to assist you with your job search. For even more information, be sure to visit the Job Center on our website, located at [www.myhuntsvillelibrary.com](http://www.myhuntsvillelibrary.com). Click on “Job Center” on the left-hand side.

### Books

#### ***Resumes, Cover Letters & Interviewing***

Look in the **HF 5383** section of the Adult Non-Fiction for a number of books to help you with writing effective resumes and cover letters, including those for federal jobs, for high school graduates, for people without a four-year degree, and multiple examples.

#### ***Job Hunting & Job Skills***

- **Highly Effective Networking** – HF 5382.7 .P54 2009
- **The Guide to Internet Job Searching** – HF 5382.7 .D55 2009
- **Personal Skills for Professional Success** – HF 5389 .P675 2005

### Online

#### ***Job Hunting Guidance***

- *America's Career Infonet* ([www.acinet.org](http://www.acinet.org)) – Information on careers, job outlook, educational training, and job searching.
- *Career One Stop* ([www.careeronestop.org](http://www.careeronestop.org)) – Job hunting tools including self-assessments, resume-writing advice, and industry browsing.
- *Glassdoor.com* ([www.glassdoor.com](http://www.glassdoor.com)) – Details of companies who are hiring, including employee reviews, salaries, and interview tips.
- *Job Web* ([www.jobweb.com](http://www.jobweb.com)) – Advice for new college graduates including job outlooks, resume advice, and interview tips.

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### **Local Employers**

- City of Huntsville – [www.huntsvilletx.gov](http://www.huntsvilletx.gov)
- SHSU – [www.shsu.edu](http://www.shsu.edu)
- TDCJ – [www.tdcj.state.tx.us/vacancy](http://www.tdcj.state.tx.us/vacancy)
- Huntsville Memorial Hospital – [www.huntsvillememorial.com](http://www.huntsvillememorial.com)
- Huntsville ISD – [www.huntsville-isd.org](http://www.huntsville-isd.org)

### **Newspaper Classifieds**

- Huntsville Item - [itemonline.classifieds.neighborsink.com](http://itemonline.classifieds.neighborsink.com)
- Conroe & The Woodlands - [www.hcnonline.com/jobs](http://www.hcnonline.com/jobs)
- Houston Chronicle - [www.chron.com/channel/jobs](http://www.chron.com/channel/jobs)

### **Online Job Search Engines**

- Career Builder – [www.careerbuilder.com](http://www.careerbuilder.com)
- Flipdog – [www.flipdog.com](http://www.flipdog.com)
- Hot Jobs – [hotjobs.yahoo.com](http://hotjobs.yahoo.com)
- Indeed – [www.indeed.com](http://www.indeed.com)
- Jobstar – [www.jobstar.org](http://www.jobstar.org)
- Linkup – [www.linkup.com](http://www.linkup.com)
- Monster – [www.monster.com](http://www.monster.com)
- Simplyhired – [www.simplyhired.com](http://www.simplyhired.com)

### **Resources for Coping With Unemployment**

- Affordable Housing Centers of America – [ahcoa.org](http://ahcoa.org)
- HUD's Guide to Avoiding Foreclosure – [portal.hud.gov](http://portal.hud.gov)
- Making Home Affordable – [makinghomeaffordable.gov](http://makinghomeaffordable.gov)
- Food Stamps & Temporary Assistance for Needy Families – [www.hhsc.state.tx.us/help](http://www.hhsc.state.tx.us/help)
- COBRA Health Insurance – [www.dol.gov/ebsa/faqs/faq\\_consumer\\_cobra.html](http://www.dol.gov/ebsa/faqs/faq_consumer_cobra.html)



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- TDCJ – [www.tdcj.state.tx.us/vacancy](http://www.tdcj.state.tx.us/vacancy)
- Huntsville Memorial Hospital – [www.huntsvillememorial.com](http://www.huntsvillememorial.com)
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- Houston Chronicle - [www.chron.com/channel/jobs](http://www.chron.com/channel/jobs)

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- Flipdog – [www.flipdog.com](http://www.flipdog.com)
- Hot Jobs – [hotjobs.yahoo.com](http://hotjobs.yahoo.com)
- Indeed – [www.indeed.com](http://www.indeed.com)
- Jobstar – [www.jobstar.org](http://www.jobstar.org)
- Linkup – [www.linkup.com](http://www.linkup.com)
- Monster – [www.monster.com](http://www.monster.com)
- Simplyhired – [www.simplyhired.com](http://www.simplyhired.com)

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- COBRA Health Insurance – [www.dol.gov/ebsa/faqs/faq\\_consumer\\_cobra.html](http://www.dol.gov/ebsa/faqs/faq_consumer_cobra.html)

